

For Students (New and Existing Students)

Guidance on Infection Prevention and Control for COVID-19 Fifteenth report (From March 29)

In view of the fact that new COVID-19 cases in Japan and Kochi Prefecture have been falling, the Kochi University Activity Guidelines for the Prevention of the Spread of COVID-19 have been revised, with the Restriction Level being changed to **Level 2**. It is important to encourage face-to-face interaction while enhancing educational and research activities and ensuring infection prevention and control measures. Therefore, restrictions on travel to and from other prefectures and classes and club and sport activities in the Activity Guidelines have been reviewed.

Although the restriction level has been relaxed to Level 2, you are still expected to remain aware of COVID-19 infection prevention, pay attention to the following and act responsibly in line with measures taken in Level 2.

We may impose additional restrictions or change the Restriction Levels depending on the number of new cases within the University or other situations. Check the latest information at the website or KULAS.

- **You are allowed to come to campus if you need to do so for your study or campus life needs, but you should restrict your movements as much as possible while on campus and go home as soon as you finish your business.**

Members of the public (e.g., working professionals, high school students, etc.) may come to campus. Please be assured that adequate infection prevention and control measures will be taken before their visits.

- **Note the following points about travel to or from other prefectures:**

- (1) You should use prudent judgment when traveling to a prefecture where a state of emergency or semi-state of emergency COVID-19 measures apply or to a prefecture which is in a comparable infection situation. If you have traveled to or from such an area, you should pay particular attention to your health for 10 days after traveling back to Kochi Prefecture. You must seek medical attention at a medical institution if you have a fever or other symptoms.
- (2) You should use prudent judgment when traveling to other prefectures while a state of emergency or semi-state of emergency COVID-19 measures apply to Kochi Prefecture or Kochi Prefecture is in a comparable infection situation.
- (3) To reduce the risk of getting infected, consider taking a PCR test or an antigen test before or after traveling.

- Please see “Kochi University’s Response to COVID-19 (Report No. 21)” (March 28, 2022) for details related to overseas travel and entrance into Japan.

- The symptoms of COVID-19 vary: **a high fever, respiratory symptoms (e.g., cough, sore throat, running nose and blocked nose), headache, fatigue, diarrhea, nausea, etc.** If you experience any of the aforementioned symptoms, please **undergo a diagnosis at the nearest medical institution cooperating with tests or see your primary doctor after making a reservation by phone without fail.**

For more information on medical institutions, please see [Medical institutions cooperating with tests for COVID-19 within Kochi Prefecture] on the website of the government of Kochi Prefecture. (https://www.pref.kochi.lg.jp/soshiki/130401/cov19_kensakyouryoku.html)

If you are unable to make an appointment with a medical institution, contact the COVID-19 Health Consultation Center (Tel: 088-823-9300) for advice.

- If you are infected with COVID-19 (or you are deemed to be positive by a doctor), please **report it to the administrative office of your department without fail.**

* Please check prefecture statuses via the following web pages.
<https://web.sapmed.ac.jp/canmol/coronavirus/japan.html?y=0>
<https://hazard.yahoo.co.jp/article/20200813#number>
<https://www3.nhk.or.jp/news/special/coronavirus/data/#latest-weeks-card>

1. Classes, etc.

- Classes will be conducted according to the **academic year calendar 2022**.

<Class schedule, semester period, etc.>

- Class schedule (**normal class schedule**)

First period: 8:50 to 10:20
 Second period: 10:30 to 12:00
 (Lunch break: 12:00 to 13:10)
 Third period: 13:10 to 14:40
 Fourth period: 14:50 to 16:20
 Fifth period: 16:30 to 18:00
 Sixth period: 18:10 to 19:40

- Semester period: April 12 (class start date) to August 1

- Examination period: August 2 to August 8

Each semester consists of a 15-week semester period and a 1-week examination period.

Orientation dates vary from department to department. Please check KULAS.

<How to conduct undergraduate classes>

As infection prevention and control measures, students should sit at least 1 m apart from each other in a classroom and seating capacity will be reduced to 1/3 to 1/2. It makes it difficult to conduct all classes face to face. Therefore, classes will be conducted as follows (Face-to-face classes may be combined with online classes.):

Type of class		How to conduct a class
Common subjects	First-year subjects	Generally conducted face to face.
	Liberal arts subjects: Lecture	Generally conducted online asynchronously (on demand). Some classes may be conducted face to face.
	Liberal arts subjects: Seminar, skill practice	Conducted face to face or online (synchronously or asynchronously).
Specialized subjects	Lecture	Conducted face to face or online (synchronously or asynchronously).
	Seminar, experiment, practical training, skill practice	Generally conducted face to face.

* For more information on how each class is conducted, please see the syllabus or follow the instructions of the faculty member in charge of your class.

- When attending face-to-face classes, **ensure infection prevention and control measures are put in place. ([The same rule applies to face-to-face orientation.](#)) 1) manage your health, 2) wear a non-woven mask, 3) disinfect your seat and surrounding area, 4) take a seat by following instructions displayed in the classroom or a faculty member's instructions. (Keep approximately one meter apart from each other.) and 5) ventilate the classroom.**

* Follow the University's rules for each campus and a faculty member's instructions.

- If you have a high temperature or cold-like symptoms (i.e., cough, sneeze, running nose, or sore throat) in the morning of the day on which you have a face-to-face class or test, you will not be allowed to take classes and tests. Absence in such case will be treated as an exception absence in conformance with cases of influenzas, etc. Thus, contact the administrative office of your department without fail.
- Please note that face-to-face classes may be changed to online classes if COVID-19 cases are increasing or the situation is deteriorating.

<How to implement graduate subjects>

- Classes and research guidance will generally be provided face to face with adequate infection prevention and control measures in place. However, they may be conducted online.

<Experiments, etc. for degree theses>

- To attend experiments and the like (including seminars) for graduation, master's degree, or doctoral degree theses, students should follow the implementation policy of their department, have sufficient consultation with the faculty members in charge and have adequate infection prevention and control measures in place.

<Others>

- If your graduation or graduation thesis qualification is affected by the cancelation of a subject that you must finish, please contact the administrative office of your department without fail.
- Details of how each class will be implemented, etc., will be notified using the "Lecture Information," "Message" or "News" function of KULAS, so please pay close attention to them.

[Online classes]

- Classrooms will be opened to allow students to use the intra-university network. **You will be informed of available classrooms after classrooms are allocated for the first semester.** (Available days: 8:30 to 18:00 on weekdays except Saturday, Sunday, and public holidays)
- Refrain from using Wi-Fi in spaces shared in dormitories and free Wi-Fi spots in towns, cafes, etc. that would constitute a cause for infection spread due to the "Three Cs."
- **Make sure you have access to the Internet to attend online classes at home.**
 - * A 90-minute online class needs approximately 100 MB (for audio transmission only) to 1 GB (for high quality video transmission) of data. Your data usage may increase as you do your coursework or use the Internet for other purposes and you may need approximately 50 GB of data per month. We recommend an optical network or other networks that offer unlimited data usage.

2. Use of Library and Information Technology

You are allowed to use the library; however, please see news posted on the library webpage concerning temporary closure, change of opening hours, and points to note for use.

Main Library	http://www.lib.kochi-u.ac.jp/library/chuokan/
Medical School Branch	http://www.kochi-ms.ac.jp/~of_lbrry/tosyokan.htm
Monobe Branch	http://www.lib.kochi-u.ac.jp/library/nobun/

3. Use of the Health Service Center

You may visit us if you want to seek advice on your health or to have a medical examination. Please check that your temperature is lower than 37.5°C and always wear a mask in the Health Service Center. Contact us if you cannot check your temperature because you do not have a thermometer. If you are suspected of having become infected with COVID-19 or you have a symptom about which you should contact the Kochi Prefecture/City COVID-19 Health Consultation Center, visit a medical institution cooperating with tests for COVID-19 or contact the Kochi Prefecture/City COVID-19 Health Consultation Center.

The Health Service Center may be closed for medical checkups for a while at the beginning of a new academic year. For more information, please see notices posted on the Health Service Center's website at <https://www.kochi-u.ac.jp/hokekan/>.

Opening days and hours:

Weekdays except Saturday, Sunday, and holidays

8:30 a.m. through 5:15 p.m. (10:00 a.m. through 4:00 p.m. for Monobe Branch Office until March 31)

(Asakura) Health Service Center: Phone: 088-844-8158, gs08@kochi-u.ac.jp

(Oko) Health Service Center, Oko Branch Office: Phone: 088-880-2581, gs11@kochi-u.ac.jp

(Monobe) Health Service Center, Monobe Branch Office: Phone: 088-864-5121, gs09@kochi-u.ac.jp

4. Job hunting and internships

- You should search for a job by taking adequate infection prevention and control measures.
- Inform the Career Planning Office (the career counselor on each campus) before participating in an internship.

- Check the “Message” or “Notices” function of KULAS for details of the job hunting support (including internship hunting) at the Career Planning Office and the department you belong to.
- If you need career advice, please contact the following:

Contact details

- (Asakura) Career Planning Office, Student Support Division
Phone: 088-844-8171 Email: gs04@kochi-u.ac.jp
- (Okamoto) General Affairs Unit, Student Affairs Section
Phone: 088-880-2786 Email: ia11@kochi-u.ac.jp
- (Monobe) Student Support Unit, Office of Student and Educational Affairs
Phone: 088-864-5116 Email: km13@kochi-u.ac.jp

5. Club and sport activities (including external matches, away games, training camps, and the like) and new students club/society recruitment activities

- **You are allowed to do routine exercise and activities**, e.g. do exercise or have meetings by taking infection prevention and control measures.
- However, you need to submit a request form for competition participation to the Student Support Division and **obtain approval** before participating in external matches or events.
- You should use prudent judgment when participating in a competition held in a prefecture where a state of emergency or semi-state of emergency COVID-19 measures apply.
- If you travel to or from the above-mentioned area, you must pay attention to your health condition for 10 days.
- **New students club/society recruitment activities** should be mainly carried out online or by a no-contact method, e.g. put up a signboard. Support will be given to some face-to-face recruitment activities to a limited extent. For further details, please see notices posted on KULAS.
- **Social gatherings etc. on or off campus where food and drinks are served are prohibited.**
- For further details, please see notices posted on KULAS.

6. Study-related accommodation

- Students should contact the Office for the promotion of inclusion and accessibility at the Center for General Student Support if they wish to talk to someone about accommodations for studying if they are at high risk of developing serious complications if infected due to having chronic or underlying diseases.
- Students should feel free to contact the administrative office of your department or the Student Counseling Room if they have concerns about campus life (e.g. financial problems) or worries about studies.
- “Karafuru Palette” Campus Life Support Room will be open from April 1. Please contact us in advance if you would like a consultation before March 31.

7. Daily life

- Please measure your body temperature every morning. If you experience a fever or symptoms of a cold, you will be prohibited from coming to the University.
- Please take basic measures to prevent the spread of COVID-19, e.g. sanitize your hands and fingers, wear a mask, do not talk loudly, ventilate a room (open windows at opposite sides of a room at the same time), maintain a distance of at least 1 m from others.
- Please avoid the “Three Cs” (i.e., closed spaces with poor ventilation, crowded places with many people nearby, and close-contact settings such as those in close-range conversations).
- **Please refrain from entering stores and/or facilities for which appropriate measures for infectious diseases (e.g., placement of sanitizers, staff members’ wearing of masks, ventilation, and measures for avoidance of Three Cs) have not been undertaken, including for the purpose of working at part-time jobs.**
- **Please refrain from entering restaurants/bars for entertainment, karaoke boxes, and live music clubs for the time being, including for the purpose of working at part-time jobs.**
- **Please refrain from having a meal with people other than your family members or friends with whom you interact regularly.**

- For more information on what to watch out for in everyday life, how to respond to new COVID-19 cases on campus, and how to organize social gatherings and events, please see Kochi University's Response to COVID-19 (Report No. 21) (March 28, 2022).

8. Contact us

See the "Kochi University's Response to COVID-19 (Report No. 21)" (March 28, 2022) or Kochi University's website (http://www.kochi-u.ac.jp/kikikanri/COVID-19_English.html) for contact for 1) reporting of COVID-19 infection, 2) consulting physical disorders, learning and classes, campus life, job hunting, and study-related accommodation, and 3) inquiries about foreign students, etc.